

ANNEX A

APPLICATION FOR ADMISSION

SUBJECT: Application for admission to the selection procedure for the implementing body for the information and promotion programme for agricultural products on third markets

USA – CANADA

The _____ undersigned

Born in _____ on _____
resident at Street/Square _____ in the
Municipality of _____ Postcode _____ Province
_____ Country _____

as legal representative of the economic operator _____,
with registered office in Street/Square _____,
in the Municipality of _____, Postcode _____, Province
_____, Country _____,

Tax Code no. _____, VAT no. _____
certified email address _____ Telephone

(in the case of a temporary grouping not yet established, indicate all the economic operators involved, specifying who will act as leader/agent and the parts of the service assigned to each)

REQUEST(S) TO PARTICIPATE

in the procedure indicated above and to this end submit:

Envelope/certified email A:

- a) Declaration of the absence of conflicts of interest for the economic operator submitting the tender, any partners in the temporary consortium and any subcontractors, as per the facsimile in Annex 1, including:
- ✓ updated Chamber of Commerce registration (issued less than six months ago) or equivalent document issued by the competent authority of the country of origin
 - ✓ list of shareholders and beneficial owners (Legislative Decree 231/2007)

ON THE LETTERHEAD OF THE PARTICIPATING ECONOMIC OPERATOR

- ✓ updated Chamber of Commerce registration certificate for companies associated with, affiliated to or controlled by the Implementing Body or equivalent document issued by the competent authority of the country of origin
 - ✓ certificate of active positions and updated certificate of active shares of all natural person members belonging to the Implementing Body and any associated, affiliated or controlled companies, or equivalent document issued by the competent authority of the country of origin
 - ✓ list of subcontractors of the Implementing Body
 - ✓ self-declaration of absence of conflict of interest, whereby the Implementing Body certifies that it has not participated in the main stages of preparation of the documents comprising the programme submitted to the REA by the proposing Organisation
- b) Declarations required in accordance with the model in Annex 2 to the specifications, completed and signed by the legal representative of the economic operator submitting the tender, any partners in the temporary association of companies (ATS) and any subcontractors
- c) Statement on personnel status and tax and social security compliance (see sample)
- d) Statement on the traceability of financial flows (see sample)
- e) the identity document(s) of the signatory(ies)
- f) Documentation proving the requirements:
- ✓ bank reference letter certifying possession of the financial means necessary to guarantee the execution of the actions envisaged in the Programme (suitable bank references)
 - ✓ the last 2 financial statements filed with receipt of filing
 - ✓ copy of the DURC or DSAN certifying regularity of contributions
- g) CV of the economic operator submitting the tender, any partners in ATS and any subcontractors (company CV)
- h) In the case of subcontractors of the economic operator, the following documentation must be attached for each individual subcontractor:
- ✓ updated Chamber of Commerce registration (issued less than six months ago) or equivalent document issued by the competent authority of the country of origin
 - ✓ list of shareholders and beneficial owners (Legislative Decree 231/2007)
 - ✓ certificate of active positions and certificate of updated active shares of all natural persons belonging to the subcontractors of the Implementing body and any associated, affiliated or controlled companies, or equivalent document issued by the competent authority of the country of origin

Envelope/PEC B:

ON THE LETTERHEAD OF THE PARTICIPATING ECONOMIC OPERATOR

1. Detailed technical report on activities (strategy, activities, schedule)
2. Graphic proposals and key visuals
3. CVs of staff employed
4. CV of a contact person responsible for promotional activities in collaboration with distribution chains and sales networks
5. Detailed report on promotional activities carried out at points of sale in target countries (USA and CANADA) with specific indication of distribution chains/sales networks and active collaborations
6. Annex 4 containing the activities proposed in the individual WPs in Italian and English

Envelope/PEC C)

- a) Financial offer as per facsimile Annex 3 to the specifications

The undersigned person(s) declare(s) that they accept that all communications from the Consorzio per la Tutela del Formaggio Pecorino Romano relating to the procedure indicated in the subject line will be sent by certified email to the address indicated.

_____, _____
(place and date)

Name Economic operator 1
(lead partner/authorised
representative)

Name and surname of the signatory

(legible signature)

Name of economic operator 2
(principal)

First name and surname of the person
signing

(legible signature)

(N.B. in the case of a temporary grouping not yet established, all members must sign the application)